



CommunityWorks

Building People & Places

City of Spartanburg Homebuyer Assistance Program Lender Checklist

Customer Name: _____

Closing Date: _____

TO BE SUBMITTED BEFORE CLOSING

_____ Completed CW Application

(<http://www.vistashare.com/ot2/ssview/intake/Pe7WpB9JnR2yQ3EGSjot5uDcClwcrM>)

_____ Uniform Residential Loan Application (10-03)

_____ Underwriting and Transmittal Summary

_____ Loan Preapproval or Lender Commitment Letter

_____ Loan Estimate

_____ Appraisal

_____ Earnest Money Check (copy)

_____ Homeowner's Hazard and Flood Insurance Policy, if applicable

_____ Copy of Certificate of Occupancy for New Construction, if applicable

_____ Independent Home Inspection

_____ Closing Disclosure (prior to closing)

TO BE SUBMITTED AFTER CLOSING

_____ Recorded City of Spartanburg Mortgage

_____ City of Spartanburg Promissory Note

_____ Notice to Seller

_____ Copy of Recorded Warranty Deed